

**ADMINISTRATIVE-INTERNAL USE ONLY**

29 August 1973

NSA review  
completed

MEMORANDUM FOR: Chief, Career Management Group,  
Plans Staff, DDO

SUBJECT : Classification of Headquarters [redacted]  
[redacted] Issuances

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1. Copies of recent [redacted] administrative  
issuances have been routed to this office for classification  
guidance. [redacted]

In all instances, DDO has included a paragraph reading  
substantially as follows: "We do not agree with changing the  
classification from Secret to Confidential," or, "We disagree  
with changing the classification... ."

2. The reissuances or revisions of existing handbooks  
subsequent to 1 June 1972 calls for a classification action under  
Executive Order 11652. The Office of the General Counsel  
feels that in order to comply with the terms of that Executive  
Order we should have on file a justification of classification  
which provides a better basis for determining, and defending,  
the final classification selected. It would be appreciated if you  
could provide this office and the Regulations Control Staff with  
such a justification for the issuances cited and include such a  
justification for future issuances where the DDO disagrees with  
the classification assigned by the originating component.

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Chief, Information Systems Analysis Staff

Distribution:

Orig. & 1 - Addressee

1 - Regs. Control Branch

1 - C/ISAS

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NATIONAL SECURITY AGENCY  
CENTRAL SECURITY SERVICE  
FORT GEORGE G. MEADE, MARYLAND 20755

Serial: N3/009  
21 August 1973

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[Redacted]

Records Management Officer  
Central Intelligence Agency  
Washington, D. C. 20505

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[Redacted]

Reference is made to your letter of 22 June 1973  
and our response to your letter, dated 25 July 1973.

Telephone conversations between [Redacted]

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[Redacted]

Mr. Wigglesworth, our Records Management  
Officer, have indicated your Agency's need for the  
return of the original letter dated 22 June 1973.

Attached is the executed original of your letter.

Sincerely,

[Redacted Signature]

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Chief, Performance Analysis

Incl:  
a/s

DECLASSIFY UPON REMOVAL  
OF INCLOSURES

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